

CONDITIONS GOVERNING SUPERVISION

TO: _____

DOCKET NO. _____

You have been placed on supervision with the Adult Probation and Parole Department by the Criminal Division of the Court of Common Pleas of Lawrence County. You will be in the legal custody of the Lawrence County Adult Probation and Parole Department until the expiration of your sentence or further Order of the Court. Your officer has the power at any time during this period, in case of a violation by you of the conditions of supervision, to detain you in a county prison and make a recommendation to the Court, which may result in the revocation of your sentence and your commitment to a penal or correctional institution to serve your sentence.

RULE #1 [CONDITIONS GOVERNING ARD/IPP/PAROLE/PROBATION/HOUSE ARREST]

You will be under the supervision of the Lawrence County Adult Probation and Parole Department and will report as required in person, by telephone, or in writing to your officer according to his/her instructions whether or not you are making a money payment. You must report between the hours of **8:00am** and **3:00pm**. **“NO EXCEPTIONS”**

RULE #2 [CONDITIONS GOVERNING ARD/IPP/PAROLE/PROBATION/HOUSE ARREST]

You are not to change your address without prior permission of your officer. If a change is approved, you must provide the department your correct address and telephone number within 72 hours.

RULE #3 [CONDITIONS GOVERNING ARD/IPP/PAROLE/PROBATION/HOUSE ARREST]

You will comply with all municipal, county, state, and federal criminal laws. You must notify your Probation Officer within 72 hours of any arrest, receipt of summons, citation, or investigation by any law enforcement agency.

RULE #4 [CONDITIONS GOVERNING ARD/IPP/PAROLE/PROBATION/HOUSE ARREST]

You will make every effort to obtain and maintain employment and support your dependents. You will obtain prior permission in order to change employment. If there is a change in your job or financial status, you must notify your Probation Officer within 72 hours.

RULE #5 [CONDITIONS GOVERNING ARD/IPP/PAROLE/PROBATION/HOUSE ARREST]

You will not travel outside of Lawrence County or the community to which you have been placed on supervision, as defined by your officer, without prior permission. You will sign a \$1.00 bond acknowledging that, if arrested in another state, you will waive extradition and will not resist being returned by the Court of the Commonwealth of Pennsylvania and Lawrence County.

RULE #6 [CONDITIONS GOVERNING ARD/IPP/PAROLE/PROBATION/HOUSE ARREST]

You are not to purchase, possess, discharge, or have any contact with any firearm or deadly weapon. Hunting is prohibited.

RULE #7 [CONDITIONS GOVERNING ARD/IPP/PAROLE/PROBATION/HOUSE ARREST]

You will abstain from the unlawful possession, use, or sale of narcotics and dangerous, illegal drug(s) and abstain from the use of controlled substance(s) within the meaning of the Controlled Substance, Drug Device, and Cosmetic Act without a valid prescription. If taking any prescription medications(s), you will need to verify your prescription(s) with your officer. Further, you will be required to undergo urinalysis or any other chemical, breath and/or blood test if directed by your Probation Officer. You will be responsible for the payment of any such ordered tests. Once asked and/or ordered to submit to a urinalysis, you may not leave the Adult Probation Office or its property without permission from your Probation Officer. Leaving without permission will be a violation of these rules and will also be deemed to be an admission of your use of a prohibited substance/drug.

RULE #8 [CONDITIONS GOVERNING ARD/IPP/PAROLE/PROBATION/HOUSE ARREST]

You will pay all cost, fines, restitution and supervision fees which you owe. You will make monthly payments towards the amount owed. Be advised that you may seek a waiver, in whole or in part, of the supervision fee in the event that you are not able to make payments as a result of circumstances wholly outside of your control. All requests must be in writing to your supervising officer. You will be responsible for timely payment(s) unless and until a change is authorized. In the event that you fail to make payments as required, you may be revoked and prosecuted in accordance with the law and/or be subject to proceedings for contempt of court and be subject to imprisonment. If you are on ARD, you will be denied any expungement until all monies are paid in full.

RULE #9 [CONDITIONS GOVERNING ARD/IPP/PAROLE/PROBATION/HOUSE ARREST]

You are not permitted to consume, purchase, transport, or possess any alcoholic beverages. Further, you are not permitted to enter any establishment that serves or sells alcoholic beverages unless authorized by the staff. If you are on supervision for a non-alcohol related offense and/or you have not been referred to Drug and Alcohol for an assessment, consult with your probation officer.

RULE #10 [CONDITIONS GOVERNING ARD/IPP/PAROLE/PROBATION/HOUSE ARREST]

You will abide by any and all verbal and written instruction(s) of the department and/or your Probation Officer. A curfew may be imposed. You must comply with any type of education, training, evaluation, and/or counseling which may be recommended by your Probation Officer. You must verify your attendance/participation.

RULE #11 [CONDITIONS GOVERNING ARD/IPP/PAROLE/PROBATION/HOUSE ARREST]

You will refrain from any assaultive and/or threatening behavior.

RULE #12 [CONDITIONS GOVERNING ARD/IPP/PAROLE/PROBATION/HOUSE ARREST]

You will comply with the conditions of the attached sentence order or any special conditions, which may be imposed by your Probation Officer.

RULE #13 [CONDITIONS GOVERNING ARD/IPP/PAROLE/PROBATION/HOUSE ARREST]

In order to ensure the health and safety of our officers, you are required as a condition of supervision to keep the location where you reside in a clean, habitable and safe condition both inside and out. In addition, the premises in which you reside must be kept in compliance with all local, county, state and federal health and safety statutes and ordinances. You are required to ensure that the exterior and interior of the premises are free from hazardous or volatile chemicals or biological agents and organic waste in unapproved containers, including food, pet and human waste. When reporting to the office, you must have reasonably good, clean personal hygiene.

HOUSE ARREST with ELECTRONIC MONITORING

(The following conditions only apply if you are sentenced to House Arrest with Electronic Monitoring)

RULE #14 [CONDITIONS GOVERNING HOUSE ARREST]

You shall not leave your residence for medical appointments or for any reason unless approved by your officer. All appointments or leaves must have documentation verifying attendance. In the event of a medical emergency, you will go directly to the emergency room of the nearest hospital and obtain documentation of arrival and departure times. You will be permitted to leave your residence only during assigned times and for leaves approved by your officer. You will submit a schedule as per your officer's instructions prior to your requested leave(s). Your officer must approve all leaves before you will be permitted to leave your residence. Failure to submit a schedule as instructed will result in you not being permitted to leave your residence.

RULE #15 [CONDITIONS GOVERNING HOUSE ARREST]

You will not cut, move, remove, unplug, or in any way tamper with the ankle bracelet for any reason. You will not unplug or tamper with the telephone line that the monitoring unit is attached to for any reason. When out of your residence on approved leaves, you must have the monitoring unit (PTU) with you all times (no exceptions). While in your residence, you must have the monitoring unit (PTU) in the charger at all times. You will be financially responsible for any lost or damaged equipment.

RULE #16 [CONDITIONS GOVERNING HOUSE ARREST]

You will go directly to your scheduled event(s) and return to your residence by the most direct route. You will not stop anywhere else unless it is on your schedule and it has been approved by your officer.

RULE #17 [CONDITIONS GOVERNING HOUSE ARREST]

You must have basic telephone service without call waiting, call forwarding, voice mail (or an answering machine), three-way calling or caller I.D. on the line attached to the monitoring unit. You will verify service as requested. The use of the telephone will be limited to ten (10) minutes per ½ hour throughout the duration of your House Arrest with Electronic Monitoring sentence.

RULE #18 [CONDITIONS GOVERNING HOUSE ARREST]

You hereby accept full financial liability for any loss/damage caused to any of the electronic monitoring equipment while the equipment is in your possession. You understand that if any of the equipment is lost/stolen/damaged as the result of your negligence or the negligence of another while the equipment is in your possession, you will be held fully responsible for the cost of either repairing or replacing the equipment.

PAYMENT INFORMATION:

▶ You owe:	Restitution _____	Costs _____	Fines _____
	Drugs Tests _____	Record Check Fee _____	TOTAL _____

- ▶ Mandated by law, there is a **\$50.00** per month supervision fee.
- ▶ As of this date, not all of the monies you owe may have been applied to your case. You may obtain the exact total due on this case within a month of your sentence date by contacting the Adult Probation Office.
- ▶ Payments may be made to: **Lawrence County Adult Probation Office, 430 Court Street, New Castle, PA 16101.**
- ▶ You may pay by Cash, Credit Card, Cashier's Check or Money Order. **NO PERSONAL CHECKS WILL BE ACCEPTED.** If paying by credit card, the person's name that is on the credit card must be present at the time of payment.
- ▶ **You understand that if you pay your supervision fee (in whole or in part) and your sentence is terminated early, you will not be refunded any monies paid past the date of termination.**
- ▶ You understand that if employed, you may request to sign a voluntary wage attachment.
- ▶ You further acknowledge that a judgment will be placed against you until the total of all costs which you owe are paid in full. Once these monies are paid in full the judgment will be satisfied. You realize that a fee of **\$27.00** must be paid in full before the judgment will be lifted.
- ▶ All amounts must be paid in full prior to the expiration of your sentence. In order to be paid in full by the end of your supervision, you are required to adjust your monthly payments accordingly to meet this obligation.

DISMISSAL & EXPUNGEMENT APPLICATIONS (ARD only)

If your case is an ARD and you have successfully completed all obligations of the Court Order and you wish to have your record expunged, **you or your counsel MUST petition the Court for an official expungement of your record.**

You acknowledge that if you are convicted of a crime committed while on ARD, or if you violate any of the conditions of your supervision, the Court has the authority to revoke your ARD and the Commonwealth will prosecute you according to the law.

ACT 122 of 1991 (DUI Only)

You are hereby advised that ACT 122 of 1991 as passed by the legislature requires that all imposed costs, fines and restitution be paid in full and that all required schooling and treatment be completed and costs thereof paid in full before your Pennsylvania driver's license will be returned to you.

GRIEVANCE POLICY

If you think any of your rights have been violated as a result of your supervision, you may submit a complaint in writing to the immediate supervisor of the officer through which you are being supervised. If your complaint is not resolved to your satisfaction, you may then submit your complaint in writing to Lawrence County Adult Probation, Director William J. Mancino, 430 Court Street, New Castle, PA 16101.

ACKNOWLEDGEMENT BY PARTICIPANT

You expressly consent to the search of your person, property and place of residence without a warrant by officers of the Adult Probation and Parole Department of Lawrence County. Any items present which constitutes a violation of your supervision shall be subject to seizure and may be used as evidence in the revocation process.

You hereby acknowledge that you have read, or have read to you the foregoing conditions of your supervision. You fully understand them and agree to follow them and fully understand the penalties involved should you violate them.

_____ SIGNATURE OF PARTICIPANT	_____ DATE	_____ WITNESS	_____ DATE
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